



Patients Participation Group

Meeting held on 11 June 2024 at 16:30hrs (4:30pm)

Chairperson: Anne Watt

Note taker – Allan Barker

1. In attendance: Anne Watt, Marion Fenwick, Libby Souter, Allan Barker, Angela Turner, Muriel Fairley and Teressa Forbes

Apologies: Nazaneen Mohammed.

2. Notes of the meeting held on 14 May 2024 were agreed.

3. Matters Arising from the minute of 14 May 2024.

Libby spoke with a person who was potentially interested in joining the PPG.

Action: Libby will make contact again to arrange a visit to AMC.

4. Finance Report: Funds presently sit at £415.16

Action: Libby will make enquiries re. a PPG Bank Card for making small purchases.

5. Information Desk: Starting to get more enquiries. Posters are on the boards in the waiting room and are changed monthly to reflect the themes.

Posters- It was agreed that posters will be printed by AMC, and the PPG will supply A3 paper.

6. Themes for July 24 Nutrition for babies. (Libby to contact Immunising Team at AMC for information. It was noted that promotions and PPG information can be displayed on the TV in the waiting room. There was a brief discussion regarding themes and what would be a helpful format for putting on the PPG webpage. Refer to themes listing on calendar.

7. Service delivery and practice update.

It was noted that some services will be moving across from Whitehills Hospital back to AMC - this will be highlighted as and when on the website.

8. AOCB.

Allan handed out instructions for accessing the PPG email address box.

General discussion re sanitary and health products in toilets.

Bench – no update yet.

The PPG will be celebrating its 14th year in operation, and it was suggested that it would be a great opportunity to raise awareness of the PPG and its' success. The group could perhaps do a 'special' by getting the founding members' views of the early days, the successes and awards, along with a history of the group, and feedback from GP's, staff and patients.

Photos needed for Angela and Allan for the PPG Board.

Action: Angela and Allan to bring them in for August.

Storage for Posters – need bulldog clips and A3 box storage – Allan might have something and will look around.

9. **Next meeting will be on Tuesday 13 August 24 at 4:30pm** (summer break is held in July)

10. Chair: Allan Minutes Libby.