

Academy Medical Centre Patients Participation Group

Notes of meeting held 13th February 2024 at 4.30pm

Chairperson- Anne Watt

Notes - Libby Souter

In Attendance – Linda Spence, Nazaneen Mohammed

Apologies – Marion Fenwick, Muriel Fairley, Angela Turner and Allan Barker

Agenda Items

- 1 Notes of meeting held 9th January 2024 - accepted as accurate and correct
- 2 Matters arising from notes, not on the agenda – Nazaneen informed the group that no members of staff had been trained in BSL.
Libby has produced an updated Information desk Activity Log and Customer contact sheet
- 3 Finance Report - £413.68
- 4 Service delivery and practice update. The Practice had a visit from our MSP to get an overview and understanding of how the practice was run. MSP offered the practice an open door for any future support.
 - Teresa Forbes has been trained as the new CPR trainer for the practice.
 - New Administration staff member to start in March and the Nurse Practitioner post still vacant.
- 5 Health Campaign for March – No Smoking and Kidney Awareness
- 6 Publicity and practice website all up to date
- 7 Chairperson and note taker for next meeting – Request for Chairperson and Note taker.
- 8 AOCB – Linda Informed the group that she was retiring as a member of the PPG, she felt that she has been a member for many years and it was time now to take a step down.
- 9 Date of next meeting – 12th March 2024