

## Academy Medical Centre Patient Participation Group

### Notes of meeting held on Tuesday 11<sup>th</sup> September, 2018

- 1. Welcome** – Chairperson Libby welcomed members to the meeting, Diane Meek, Practice Manager attended on behalf of the staff.  
**Apologies** – were received from Linda Spence, Mary Hardie, Molly Anderson, Allan Barker, Ashley McGregor
- 2. Notes of meeting held on Tuesday 14<sup>th</sup> August 2018** – were read and approved.
- 3. Matters arising from the notes not on the agenda** – Committee recruitment of Senior Academy Pupils with Ravenswood – ongoing
- 4. Treasurers report** – Gordon reported that the balance of account stands at £312.02p
- 5. Service delivery ad practice update** – Diane reported that a Physicians Associate has been appointed and will be commencing duties in the practice on the 26<sup>th</sup> November 2018. An Associate is a clinician along the lines of a GP who has advanced diagnostic training but does not have a medical degree. In addition Diane stated that due to annual leave and sickness absence there were only three nurse practitioners working at the moment. The physiotherapy service was working well and there would be a full compliment of therapist available from next week. Keri Garland, practice nurse has started the Nurse Practitioner course at Stirling University.
- 6. Academy PPG patient satisfaction survey/action plan** – Libby circulated a list of actions and comments for committee members to review. After discussion it was agreed that the responses were accurate but required to be re-written in user-friendlier wording. Libby agreed to circulate the action plan and comments again so that members could give their comments to soften up the responses to the action plan.
- 7. Angus Voluntary Action Health Fair** – Marion report that AVA are running a health fair in the Reid Hall on Thursday 20<sup>th</sup> September 2018. As in previous years we have requested a table at the fair and invited Ravenswood PPG to join us in promoting PPGs in practice.
- 8. Flu clinic drop-in arrangements** – First date Monday 8<sup>th</sup> October 2018 from 7.30am to 6.30pm, volunteers from committee are required. This year patients with the surname A to L are being invited to attend in the morning, and patients with the surname M to Z the afternoon, although no patient will be turned away. In addition there are four different flu vaccines:- nasal vaccine for children, one for 18 to 64yr olds, one for 65 to 74yr olds, and one for over 75s. There will be a catch up session on Wednesday 24<sup>th</sup> October 2018 morning only.

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**9. Scottish Health Council PPG networking** – SHC had asked whether we are prepared to get involved in networking with other PPGs in and around Tayside perhaps once or twice a year. Members thought this was a good idea and we should participate when we can.

**10 N.A.P.P affiliation renewal notice** – Members were informed that we have been members of NAPP since our inception in 2010. At that time NAPP were the only organization that supported PPGs. However in Scotland Scottish Health Council took on that role and worked with NAPP to develop a tool kit for PPGs. As we no longer get any benefit from being a member of NAPP it was proposed that we terminate our affiliation, members agreed the proposal.

**11 Publicity and web site** – Diane reported that she is doing a series of practice services, which will appear monthly in the local newspaper, web site and practice newsletter

**12 AOCB** – None

**13 Date of next meeting Tuesday 9<sup>th</sup> October, 2018 at 5.30pm**