

Academy Medical Centre Patient Participation Group

Notes of meeting held on Tuesday 10th April 2018

In attendance from the practice, Diane Meek, Ashley MacGregor and Dr. Kay MacCallum.

- 1. Welcome and apologies** - from Linda Spence, Mary Hardie and Muriel Fairley
- 2. Notes of meeting held Tuesday 10th April 2018** – were read and approved.
- 3. Matters arising from the notes not on the agenda** – (a) Suggested wording for the comment cards has been agreed. (b) Community garden at the practice update – ongoing every Tuesday afternoon but would like more referrals to social prescriber from GPs and staff. Ashley reported that Angus Independent Advocacy will be holding drop-in sessions in the practice around the end of April. (c) Fundraising from Glaxo – ongoing.
- 4. Treasurers report** – Gordon reported balance of account stands at £363.93p
- 5. Service delivery and practice update** – Three PPG members attended the recent staff PLT session, which was well received and motivational. New services will be coming soon and they will be publicized with media releases, newsletters etc. The general feeling is that the practice is progressing well towards its goals.
- 6. APPG patient satisfaction survey** – 340 Academy patients have been surveyed. The survey was carried out in four different ways, electronically, attached to prescriptions, from housebound patients and when patients visited the practice for an appointment. On this occasion there was a better distribution of age groups completing the survey and both positive and negative comments were obtained. Survey results to be considered at next meeting.
- 7. NHS inform presentation Tuesday 1st May** – The presentation will be held in the practice from 2.0pm. Posters will be circulated to other practices in the area, the local chemists and on the practice web site.
- 8. Publicity and practice web site** – Libby informed members that if you look up the practice web site through Google there is a facility to add comments about the practice.
- 9. Holiday arrangements** – Gordon S has agreed to chair the May meeting in Libby's absence.
- 10 AOCB** – Young person committee member – Ashley reported that AVA had been in touch with the guidance staff at Forfar campus. Senior pupils are currently in the middle of exams but the proposal will be re-visited after the summer break.
- 11 Date and time of next meeting Tuesday 8th May, 2018 at 5.30pm.**