

# Academy Medical Centre Patient Participation Group

## Notes of Meeting held on Tuesday 9<sup>th</sup> October, 2018

**1. Welcome** –Marion Chaired the meeting on behalf of Libby, and welcomed, Allan, Michael, Braden, Muriel, Linda, Gordon and Ashley McGregor to the meeting.

**Apologies** - were received from Libby Soutar, Gordon Peterkin, Molly Anderson, Ann Watt, Mary Hardie, Diane Meek and Dr. Kay MacCallum

**2. Notes of the meeting held on Tuesday 11<sup>th</sup> September** – were read and approved with one change to item 7 which should read Voluntary Action Angus (VAA ) not Angus Voluntary Action.

**3. Matters arising from the notes not on the agenda** – (a) Recruitment of senior academy pupils to committee is ongoing. Ashley reported that a meeting was held at VAA with the Development worker and PPG representatives from both the Academy and Ravenswood practices and a poster is to be produced by school pupils in an attempt to recruit members. (b) Angus Health Fair 20<sup>th</sup> September - Marion reported that the Academy and Ravenswood PPGs joined forces at the health fair, which went very well and there was good networking between organisations. (c) Scottish Health Council PPG Networking – Marion stated that she has replied to Scottish Health Council stating that we would be happy to attend network events with other PPGs. Karen Rankin from SHC is to attend our November meeting when she will be talking about the “Voices” workshop.

**4. Treasurers report** - Gordon reported that the balance of account stands at £301.07. Gordon will check the cost of changing the wifi account to a monthly subscription.

**5. Service delivery and practice update** – Marion read a short report prepared by Diane, which stated that one of the Nurse Practitioners had returned to work after being on leave and that the respiratory clinics have now been re-instated with a weekly catch up COPD clinic in November. The newly appointed Physicians Associate is due to start work in late November. The first of the flu drop-in clinic days, which had a slightly different format this year, was very successful and good feedback was received from patients with fewer delays at peak times. Diane thanked the PPG members for all their help and assistance on the day. There was 1017 adult flu vaccinations carried out on the day, 41 children were vaccinated and 101 shingles vaccines were given. A successful third sector hub was held in the waiting room during the flu clinic with many patients browsing information available and some were able to obtain useful contacts. New chairs for the waiting room have been ordered with a two to three week delivery time.

## 2.

**6. Academy PPG patient satisfaction survey/action plan** –Version 3 of the action plan was circulated to members, however there was a consensus of opinion that the wording of the responses was still not right especially at sections 5 and 7. Members were asked to send alternative wording to Marion.

**7. Flu clinic feedback and drop-in arrangements for Wednesday 24<sup>th</sup> October** – Ashley stated that Dr. MacCallum wished to thank PPG volunteers for all their hard work and she thought this year's clinic was the best organizationally. In addition many patients had signed up to the EKis form at the flu clinic.

The clinic on the 24<sup>th</sup> October is from 8.30am to 12.30pm and members have volunteered for the session. A similar health fair will be held in the waiting room.

**8. Discover Digital – for your health and wellbeing events** – Marion agreed to send out the link to members. It would be good if members attending the events could feedback at the next meeting.

**9. Publicity and website** – Linda reported there is still too much information on the news page of the web site, but the PPG page is up to date. The autumn edition of the practice newsletter has been published and is available on line and in the practice.

**10 AOCB** – None

**11 Date and time of next meeting Tuesday 13<sup>th</sup> November 2018 at 5.30pm**